



Rishi Bankim Chandra College for Women

East Kanthal Para, P.O. – Naihati, Dist – North 24 Parganas,
Pin – 743165, West Bengal

Website: www.rbccwomen.org E-mail: rbccwomen@gmail.com

Resolution of the meeting of the IQAC held on 19.07.2023

Agenda 1 - Preparation of AQAR (2022-2023)

Resolution- Preparation of AQAR 2023 was to be done. The committee assigned the following teachers for criteria 1 to 7.

- I) Criteria 1 to be prepared by Teresa I. Servomit Namchu.
- II) Criteria 2 to be prepared by Dr. Jagabandhu Behera and Jilkod Mamun.
- III) Criteria 3 to be prepared by Sourangshu Halder and Dr. Jasmeet Singh.
- IV) Criteria 4 to be prepared by Dr. Tulima Dey.
- V) Criteria 5 to be prepared by Dr. Sudha Kalyan Mondal and Dr. Soumya Das.
- VI) Criteria 6 to be prepared by Dr. Sudakshina Ray.
- VII) Criteria 7 to be prepared by Moumita Biswas.

Agenda 2 - Grant for seminars and FDP

Resolution- The Committee decided that grants for Seminars and FDPs to allow from college fund. It will be proposed in G.B. that teachers will be paid registration fees for participation in conferences.

A scholarship for meritorious and needy students will be provided by TC

Agenda 3- Preparation of audit reports Academic Audit to be included in AQAR 2022-23.

Resolution- Energy Audit and Green Audit to be done. The Committee proposed installation of solar panels and LED lights in the college campus. Rainwater harvesting, terrace garden, wall painting to be done as part of beautification of the college.

Agenda 4 - Data collection for seminars and extension activities

Resolution- The Committee proposed that a meeting with all HODs to be arranged for collection of data regarding seminars and extension activities. Data collection will be done by Dr. Jasmeet Singh, Jilkod Mamun and Sri Nirmal Das.



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Agenda 5- SSS and Gender Sensitisation

Resolution: A dedicated mail Id for all feedback (students, guardians, staffs) to be created. Students Satisfaction Survey and action taken, feedback analysis to be done and link created.

Feedback format to be changed as per NAAC guidelines. Gender sensitisation programme to be conducted by department of English, Philosophy, Education, Political Science. Extension lecture on Gender Sensitisation to be arranged by Women's cell.

Agenda 6 - Miscellaneous

Resolution:

- I) Infrastructure upgradation- G+4 classroom 401& 402 fans to be repaired. Rooftop garden with fibre- glass shed to be constructed.
- II) Academic upgradation - Honours in Journalism and Mass Communication to be initiated Add on courses, Certificate courses and Value added courses of all departments for 2023-2024 session to be started as soon as possible.

Manika Biswas

IQAC COORDINATOR
R. B. C. COLLEGE FOR WOMEN
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Resolution of the meeting of the IQAC held on 22.08.2023

Agenda 1 - Progress of AQAR 2022-2023

Resolution:

- I) Teresa I. Servomit Namchu reported considerable progress of criterion 1.
- II) Dr. Jagabandhu Behera also reported partial preparation of criterion 2.
- III) Data to be provided by Dr. Jasmeet Singh pending for criterion 3.
- IV) No update for criterion 4 was available as Dr. Tulima Dey was absent.
- V) For Criterion 5 only finance data has been gathered.
- VI) Updated committee status to be provided for criterion 6.

Agenda 2- Initiatives by IQAC

Resolution:

IQAC proposed that the college website has to be updated and upgraded. IQAC also informed that the FDP on Computer Literacy has been completed. A seminar on NEP to be arranged by IQAC.

IQAC informed that MOU's have been signed with approximately 15 colleges. IQAC proposed that seminars and journals to be published by all departments.

IQAC instructed all teachers to take ICT enabled classes and upgradation of virtual teaching & learning processes.

Manika Priswas

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Resolution of the meeting of the IQAC held on 20.09.2023

Agenda 1 - Feedback

Resolution: Feedback of all stakeholders and action taken to be posted in the college website as suggested by IQAC.

Agenda 2- Extension activities

Resolution: Extension activities on environmental awareness and gender issues to be increased. Workshop on outreach programmes and gender sensitisation will be organised by IQAC.

Agenda 3- Miscellaneous

Resolution:

- i) IQAC suggested that measures to be taken up by the college to increase the Student - computer ratio.
- ii) More than 25% of college fund to be spent on developing infrastructure of the college. Teachers are asked to be follow NAAC benchmarks by IQAC.
- iii) Annual Prize distribution ceremony to be held on next month as per the suggestion of IQAC.

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Resolution of the meeting of the IQAC held on 11.11.2023

Agenda 1 - Progress of AQAR 2022-2023

Resolution: Criterion 1 of AQAR was reported pending and status was not available due to the absence of Teresa I. Servomit Namchu.

Criterion 2 to 6 almost complete.

Report on Criterion 7 was unavailable as Moumita Biswas was absent.

Agenda 2- MOU and Seminar Committee

Resolution: PDFs of MOU of all colleges to be uploaded. Activity reports of all MOU to be prepared. Activity report of MOU committee will have the following members

● Dr. Suddha Kalyan Mondal

● Dr. Jasmeet Singh

● Dr. Sudakshina Ray

● Sri Tamal Ghosh

IQAC co-ordinator will monitor all the progress.

Seminar reports of all (last 5 yrs.) has to be prepared by the seminar conveyers as proposed by IQAC.

Agenda 3- Budgets and academic audit

Resolution: IQAC proposed that College budget has to be signed by the auditor. IP address of all computers pending.

Financial/Internal Audit (2020-21) under process. IQAC suggested that Academic audit (2022-23) has to be prepared.

Agenda 4- Miscellaneous

Resolution: Almuni cultural activity report pending for criterion 5, students progression report also pending. Reports to be made with the available data as per instruction of Principal and IQAC members.

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Resolution of the meeting of the IQAC held on 22.11.2023

Agenda 1 - Progress of AQAR 2022-2023

Resolution:

- I) For Criteria 1 Dr. Jasmeet Singh will follow and help Teresa I. Servomit Namchu.
- II) Criteria 2 reported by Dr. Jagabandhu Behera that result sheet and feedback due.
- III) Criteria 3 activity reports to be done.
- IV) Criteria 4- Dr. Tulima Dey reported that budget data was due.
- V) Criteria 5- Dr. Sudha Kalyan Mondal reported that alumni report and students progression reports were due.
- VI) For Criteria 6, Dr. Sudha Kalyan reported that SSS report was due.
- VII) Criteria 7- Moumita Biswas reported that she was working on best practices, waste management, social outreach programs.
- VIII) IQAC decided that the last date of submission of AQAR as 30.11.2023.

Manika Biswas

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Resolution of the meeting of the IQAC held on 10.02.2024

Agenda 1 - Project development

Resolution: IQAC approves the appointment of Right Brain Technologies for project development relating to all college activities.

Agenda 2- Preparation for NAAC

Resolution: IQAC approves implementation of solar panels, green audit, academic audit for upcoming NAAC.

SSR writing team comprising of Dr. Suddha Kalyan Mondal, Dr. Sudakshina Ray, Dr. Jasmeet Singh and Pallavi Julasaria to work in co-ordination with Principal and IQAC co-ordinator.

Project work data to be supervised by Dr. Jagabandhu Behera and Dr. Suddha Kalyan Mondal.

Agenda 3- Add on and value added courses for session 2023-2024

Resolution: All Head of Departments are instructed by IQAC to conduct Value added and add on courses for session 23-24.

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Resolution of the meeting of the IQAC held on 07.06.2024

Agenda 1- Preparation for NAAC

Resolution: IQAC recommended that teachers should start writing SSR keeping the NAAC benchmark in mind.

Criterion 1- add on course data needs to be verified. Target 8500 students for 5 years. All documents should be in college letter head and signed by Principal.

Criterion 7, SSR to be written by Dr. Manika Biswas.

Agenda 2- Website upgradation

Resolution: College website upgradation to be done by Lakshimakanta Das and Dr. Tulima Dey.

Manika Biswas

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Lakshimakanta Das
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Resolution of the meeting of the IQAC held on 14.06.2024

Agenda 1 - Preparation of SSR

Resolution: IQAC recommended that Dr. Tulima Dey, Souhardya Roy, Pallavi Julasaria, Debojit Rava, Shreyashi Guha Roy will prepare the links for SSR.

Criterion 1- Feedback and Gender ethics pending.

Criterion 2- Students profile, PO & CO pending

Criterion 3- Facilities for sports, cultural activities, gymnasium, yoga center- write up by Dr. Sudha Kalyan Mondal.

Criterion 5- cultural events reports pending

Criterion 6- Faculty exchange reports, 5 years committee data, counselling cell, purchase committee, Finance committee details pending. Data on teachers given seminar fees, FDP expenses by college and Co-operative loan to teachers to be collected by Dr. Sudakshina Ray.

Teachers seminar and E-governance expenditure to be provided by Nirmal Das.

Criterion 7- Gender audit to be prepared by Debojit Rava.

Agenda 2- Implementation of G suite

Resolution: The Principal informed the members that G suite has been implemented in college website and all teachers were instructed by IQAC to upload notes in google classroom.

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Resolution of the meeting of the IQAC held on 26.06.2024

Agenda 1- Preparation of SSR.

Resolution:

Criterion 1: IQAC approves that Sudipa Pramanik memorial fund/prize to be initiated after her demise on 17.06.2024. It has been approved by GB on 25.06.2024. These fund will be supervised by TCS. Award to be given to the 1st student of Political Science Dept. every year. Needy student will be given concession from SPM fund.

Criterion 2: Appointment letters of teachers pending, PO/CO pending.

Criterion 3: Seminar reports of 2019-20 and 2023-24 pending.

Criterion 4: Accounts to provide data physical facilities like canteen, health unit, gym, land area (0.336 acre) etc.

Criterion 5: Students progression data from WBSU pending Cultural events data from all dept to be collected.

Criterion 6: Internal Audit report's for 2023-24 pending.

Criterion 7:

- Green audit and waste management completed.
- Solar panel implementation in progress.
- Kanyashree details will be provided by Atanu Mondal.
- Academic audit pending.
- Bills for lift implementation to be provided by office.
- Lift license to be uploaded in college website.
- Museum to be set up which is coordinated by Saikat Mondal and will be included in college distinctiveness.
- Potted plants and terrace garden to be set up.

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